



# The Worcestershire & Districts Change Ringing Association

*Founded 10<sup>th</sup> April 1882 – Branches formed 1911*

## Belfry Repairs Fund

### Constitution of the 300 Fund Raising Club

The Trustees of the Worcestershire & Districts Change Ringing Association Belfry Repairs Fund (the Fund) determined on the 26th January 2008 that the following articles of management/administration shall forthwith apply to the 300 Fund Raising Club (the 300 Club). The 300 Club organiser (the organiser) is required to comply with the same at all times. No alteration or deviation from these articles is permitted or authorised except by prior direction of the Trustees.

1. That the 300 Club be run as a "Small Society Lottery" within the meaning of the Gambling Act 2005 and that the organiser registers the Association with the appropriate authority under the act as and when the registration comes up for renewal.
2. That the 300 Club shall operate on an annual basis only, and that the Trustees' prior authority is required for its continuance into a following year.
3. That twelve draws shall be held annually and that the cost of each series of draws shall be £6.00, which amounts to £0.50 per chance per draw. The cost per chance shall be reviewed annually by the Trustees. No payment for draw chances shall be refunded, except where it may be decided by the Trustees to wind up the 300 Club before a series of draws shall have been concluded. Members wishing to join the 300 Club for each year shall be invited by notice near the end of the preceding year.
4. That each person subscribing to the 300 Club shall be allotted one unique number for each series of twelve chances purchased, which shall not be altered during a draw series, and that unique number shall be entered in each draw of the series.
5. That each draw shall be held at any meeting or event of the Association or any of the branches of the Association.
6. That three numbers shall be drawn at random during each draw, each number drawn being allotted first, second or third prize in the order that they are drawn.
7. That the draw prizes shall be dependent upon the number of purchased chances comprising the 300 Club and as set out hereunder:-

No. of Chances in Monthly Draw	Value of Prizes £			Total Receipts £	Total Prize Money £	Total to BRF £
	1st £	2nd £	3rd £			
150 - 160	25	10	5	900 - 960	480	420 - 480
161 - 180	30	10	5	966 - 1080	540	426 - 480
181 - 220	30	15	5	1086 - 1320	600	486 - 720
221 - 240	30	15	10	1326 - 1440	660	666 - 780
241 - 260	30	20	10	1446 - 1560	720	726 - 840
261 - 280	35	20	10	1566 - 1680	780	786 - 900
281 - 300	35	25	10	1686 - 1800	840	846 - 960
301 - 320	40	25	10	1806 - 1920	900	906 - 1020
321 - 340	40	25	15	1926 - 2040	960	966 - 1080
341 - 360	45	25	15	2046 - 2160	1020	1026 - 1140

et seq pro rata

8. That the organiser shall distribute to the Clerk to the Trustees, the Treasurer of the Fund and the three Association Branch Secretaries, the results of each draw held, including the number of chances, the names of the winners and the amounts won, within fourteen days of the draw being held. The results may be distributed by any appropriate means.
9. That the incoming fees for chances in the 300 club shall be paid directly into the Fund bank account.
10. That the total expenses claimed by the organiser shall not exceed the limits defined by the licensing authority.
11. That all expenses and prize money shall be issued by cheque from the Fund bank account, normally within 14 days.
12. That financial transactions relating to the 300 club shall be recorded by the organiser and the same shall be recorded in the Trustees' books of accounts and shall be subject to financial scrutiny.
13. That the organiser shall annually, following the final draw of each year, produce a report for the Trustees, extracts from which, including a list of the winners and prize money for each draw, shall, upon the approval of the Trustees, be published in the Association Annual Report.

26th January 2008

Stewart Holbeche  
Clerk to the Trustees